

Hays County Emergency Services District No. 9 (HCESD NO. 9)
Kyle Fire Department Station 1 (Miller-Whitaker)
210 W. Moore St. - Kyle, Texas 78640
January 17, 2018 – 7:00 p.m.
Regular Meeting Minutes

1. Call meeting to order;
 - Commissioner Roger Boyd called the meeting to order at 7:36 p.m, and a quorum was established with Commissioners Roger Boyd, Bruce Schneider, and Chris Baker present.
 - Commissioner Diane Hervol was absent.
2. Public Comment: In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the Board of Commissioners. No formal action, discussion, deliberation, nor comment will be made by the Board of Commissioners.
 - No public comments were offered.

DISCUSSION/ACTION ITEMS

3. Discuss and consider minutes of the December 13, 2017 meeting;
 - Motion was made by Bruce Schneider, seconded by Chris Baker, to approve minutes from the December 13, 2017 meeting as presented.
 - Motion passed (3 – 0).
4. Guest speaker and Q & A Session with Chief Appraiser David Valle from the Hays Central Appraisal District;
 - Presentation made before meeting officially began and was not part of the regular meeting session.
 - Discussion held with no action taken.
5. Discuss and consider opening a public interest money market account with Broadway Bank; guest speaker Irene Melendez from Broadway Bank;
 - Presentation made by Irene Melendez and Susan Doss from Broadway Bank before the meeting officially began and was not part of the regular meeting session.
 - Discussion held during regular meeting session regarding options available to Hays County ESD No. 9 with Broadway Bank in regards to different accounts and options available.
 - Motion made by Chris Baker, seconded by Bruce Schneider, to approve opening a Public Funds Money Market account and a Sweep account with Broadway Bank with appropriate agreements for both, with second to motion by Bruce Schneider.
 - Motion passed (3 – 0).

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6. Discuss and consider accounting software to have joint account with ESD 5;
 - QuickBooks Online account for ESD 9 set up by Deanna Pickens with ESD 5. At this time, and until a better resolution can be found, ESD 5 will bill ESD 9 monthly for the cost of the service.
 - Deanna will also be setting up users for the QuickBooks Online account.
7. Discuss and consider bond quote for Board Commissioners;
 - This agenda item was tabled until the next meeting with no discussion held nor action taken.
8. Discuss and consider treasurers report, including the payment of invoices, reimbursements, online access for Broadway Bank, and status of District's deposit of funds;
 - Treasurer's report presented by Deanna Pickens with note that amounts on second page were not correct.
 - Online access for Treasurer Bruce Schneider and limited online access for Deanna Pickens will be set up later in the week by Bruce Schneider.
 - Motion made by Bruce Schneider, seconded by Chris Baker, to approve the payment of invoices due to Carlton Law Firm.
 - Amendment offered by Roger Boyd to include payment of invoice to Hays County ESD No. 5 for cost share of Administrative Assistant I position.
 - Amendment accepted by Bruce Schneider.
 - Motion passed (3 – 0).

At this time, Board President Roger Boyd moved forward to Agenda Item No. 10

10. Approve and accept appointments of oaths of office for reappointment/appointment of commissioners;
 - Discussion held with no action taken.
 - Delsi Warren will pull County Commissioner's Court meeting minutes to see which commissioners were reappointed and which new commissioner was appointed.
11. Discuss and consider filing written report with County Commissioners Court, if needed;
 - Discussion held with no action taken.
 - Chief Kyle Taylor and Deanna Pickens to provide their report.
 - Chiefs Kyle Taylor and David Smith to report back with requirements.
12. Discuss service provider contract for EMS services within the District; and
 - Discussion held with no action taken.
 - SMCHEMS report provided by Chief Smith with update on services provided.
 - Discussion regarding progress on and changes made to EMS service contract.
 - John Carlton to draft and distribute contract.

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Return to posted agenda Item No. 9

9. Discuss and consider commissioner's resumes, bios, and/or letters of intent to vote on candidate appointment of the Combined Emergency Communication Center Executive Board;
- Discussion held regarding presented resumes, bios, and/or letters of intent.
 - Motion made by Bruce Schneider, seconded by Roger Boyd, to submit their candidate appointment vote for Chris Baker to the Combined Emergency Communication Center Executive Board.
 - Motion passed (3 – 0).

Return to posted Agenda Item order

13. Discuss time, place, date, and agenda items for next meeting.
- The next regular meeting of the Hays County ESD No. 9 will be held on Wednesday, February 7, 2017 at 7:00 p.m. at the Kyle Fire Department Station No. 1 located at 210 W. Moore St., Kyle, Texas 78640.
 - Meeting adjourned at 8:58 p.m.