

**Hays County Emergency Services District No. 9 (HCESD NO. 9)**  
**Kyle Fire Department Station 1 (Miller-Whitaker)**  
**210 W. Moore St. - Kyle, Texas 78640**  
**April 11, 2018 – 7:00 p.m.**  
**Regular Meeting Minutes**

1. Call meeting to order;
  - Commissioner Roger Boyd called the meeting to order at 7:03 p.m. and a quorum was established with Commissioners Diane Hervol, Bruce Schneider, Chris Baker and Carla Sisk present.
2. Public Comment: In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the Board of Commissioners. No formal action, discussion, deliberation, nor comment will be made by the Board of Commissioners.
  - No public comments were offered at this time.

**DISCUSSION/ACTION ITEMS**

3. Discuss and consider minutes of the March 14, 2018 meeting;
  - Motion was made by Diane Hervol, seconded by Carla Sisk, to approve minutes from March 14, 2018 meeting.
  - Motion passed (5-0).
4. Discuss and consider treasurers report, including the payment of invoices, reimbursements, online access for Broadway Bank, and status of Districts deposit of funds;
  - Presentation of treasurer's report and monthly bills by Deanna Pickens.
  - Motion made to approve treasurers report by Chris Baker, seconded by Diane Hervol.
  - Motion passed (5-0).
  - Motion made by Chris Baker, seconded by Diane Hervol, to approve payments to San Marcos Hays County EMS and The Carlton Law Firm as presented.
  - Motion passed (5-0).
5. Receive monthly report from Chief Smith with SMHCEMS regarding emergency operations, response times, call volume, training, management activities, and membership;
  - Discussion held with no action taken.
6. Discuss and consider debit card for ESD 9 and resolution adopting policies for use of credit/debit cards;
  - Motion made by Bruce Schneider to approve the debit/credit card with an established \$200 daily limit, seconded by Carla Sisk.
  - Motion passed (5-0).
  - Discussion of The Carlton Law Firm setting a policy in place for a \$200 daily limit.
7. Discuss and consider action on Broadway Bank Sweep Account agreement;
  - Discussion regarding negotiations of Sweep Account.
  - Motion to table until the next month's meeting made by Bruce Schneider, seconded by Diane Hervol.

- Motion passed (5-0).
8. Discussion and possible action to provide monetary assistance to ESD No. 5 for the construction of apparatus bays to house fire apparatus and an ambulance at Station 23 in Mountain City in the amount of \$24,000;
    - Presentation by SMHCEMS Chief Smith with discussion on investment recommendation.
    - Motion made by Bruce Schneider to assist HCESD #5 and make two payments, one in FY 2018 and one in FY 2019.
    - Motion seconded by Diane Hervol.
    - Motion amended by Carla Sisk to make the payments in May 2018 and May 2019. And amendment accepted by Bruce Schneider.
    - Motion passed (5-0).
  9. Discuss and consider action regarding City of Kyle invoice for reimbursement of funds paid for EMS services with an update from Carlton Law;
    - John Carlton will sent a letter to the City of Kyle asking for justification of charges.
    - Agenda item tabled contingent on response from the City of Kyle.
  10. Discuss and consider bond quotes for Board Commissioners;
    - Delsi Warren to call Danny Kerecman with VFIS to attend next Board meeting.
    - Agenda item tabled for next meeting.
  11. Discuss and consider adoption of travel reimbursement policy for ESD9;
    - Discussion held with no action taken.
    - John Carlton to write a travel policy and present at next meeting.
  12. Discuss and consider Public Relations/Marketing and Public Education for ESD 9;
    - Discussion held with no action taken.
    - Carla Sisk will research and create a logo.
  13. Discuss time, place, date and agenda items for next meeting.
    - The next regular meeting of the Hays County ESD No. 9 will be held on Wednesday, May 9, 2018 at 7:00 p.m. at the Kyle Fire Department Station No. 1 located at 210 W. Moore St., Kyle, Texas 78640.
    - Meeting adjourned at 8:58 p.m.

Respectfully submitted,

Diane Hervol,  
Secretary HCESD No. 9