

**Hays County Emergency Services District No. 9  
Kyle Fire Department Station 1 (Miller-Whitaker)  
210 W. Moore St. - Kyle, Texas 78640  
October 4, 2017 7:00 p.m.  
Regular Meeting Minutes**

Regular Meeting Minutes

1. Call to order;
  - Called to order at 7:02 p.m. and a quorum established with Commissioners Roger Boyd, Diane Hervol, and Bruce Schneider present.
  - Commissioners Chris Baker and Chad Crawford were absent for the entirety of the meeting.
2. Public Comment: In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the Board of Commissioners. No formal action, discussion, deliberation, nor comment will be made by the Board of Commissioners. **DISCUSSION/ACTION ITEMS**
  - None were offered at this time.
3. Discuss and consider minutes of the September 13, 2017 meeting;
  - Motion by Bruce Schneider, seconded by Diane Hervol, to approve minutes as presented.
  - Motion passed (3 – 0 – 2 absent).
4. Discuss and consider accepting Open Meetings Act and Public Information Act training certificates from District commissioners;
  - Discussion held with no action taken.
5. Receive a report regarding administrative services provided by Hays County ESD No. 5;
  - Chief Taylor reported that the Administrative Assistant I position has been posted and will be closing on October 18, 2017.
  - Further discussion held with no action taken.
6. Receive a report from San Marcos Hays County EMS regarding publication of notice of administrative office location and status of District website;
  - Chief Smith reported that the website
7. Discuss and consider approval of Treasurer's bond for posting with Hays County;
  - Discussion held with report from John Carlton regarding Treasurer's bond requirements.
  - Motion made by Diane Hervol, seconded by Bruce Schneider to table agenda item.
  - Motion passed (3 – 0 – 2 absent).
8. Discuss and consider Treasurer's report, including payment of invoices and reimbursements;
  - Discussion held with no action taken.
9. Discuss and consider approving Resolution Adopting Investment Policy, Strategies, Guidelines, and Management Practices;
  - Motion by Bruce Schneider, seconded by Diane Hervol, to approve Resolutin Adopting Investment Policy, Strategies, Guidelines, and Management Practices.

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- Motion passed (3 – 0 – 2 absent).
- 10. Discuss and consider authorizing action to obtain District tax identification number;
  - Discussion held with no action taken.
- 11. Discuss and consider action regarding depository bank for the District;
  - Motion by Bruce Schneider, seconded by Diane Hervol, to contract with Broadway Bank for depository account for HCESD No. 9.
  - Motion passed (3 – 0 – 2 absent).
- 12. Discuss and consider joining SAFE-D and attending the SAFE-D Conference in February.
  - Discussion held with no action taken.
- 13. Discuss and consider action to authorize filing of Declaration of Compliance for Records Retention Policy with Library and Archives Commission;
  - Motion by Bruce Schneider, seconded by Diane Hervol, to adopt Records Retention Policy and to authorize filing of Declaration of Compliance with Library and Archives Commission.
  - Motion passed (3 – 0 – 2 absent).
- 14. Presentation by San Marcos-Hays County EMS on service capability, including personnel, facilities, equipment and future needs;
  - Presentation by Chief Smith with discussion and no action taken.
- 15. Discuss service provider contract for EMS services within the District; and
  - Discussion held with no action taken.
- 16. Discuss time, place, and agenda items for next meeting.
  - The next meeting of the HCESD No. 9 will be held at 7:00 p.m. on Wednesday, November 8, 2017 in the Training Room of the Kyle Fire Department Station #1 located at 210 W. Moore St., Kyle, Texas 78640.
  - Adjourned at 7:44 p.m.

Respectfully submitted,  
Diane Hervol  
HCESD No. 9