

Hays County Emergency Services District No. 9 (HCESD No. 9)

**Notice of Regular Meeting
At San Marcos Hays County EMS
2061 Clovis Barker, Ste. 10B San Marcos, Tx 78666
January 10, 2024 – 6:30p.m.**

Regular Meeting Minutes

1. Call to order; establish quorum:
 - ⇒ The regular board meeting was called to order at 6:30 p.m. and a quorum was established with Commissioners Chris Baker, Carla Sisk, and Diane Hervol in attendance.
 - ⇒ Commissioner Raschell Jarden was absent for the entirety of the board meeting.
2. Public Comment:
 - ⇒ Guest attendees: Krista Pepau & John Carlton, District attorney
 - ⇒ No comments.
3. *See supplemental agenda for election items:*
 1. Discuss and consider approval of an Order Adopting and Implementing the Use of Voting Systems in Addition to Paper Ballots in District Elections;
 - ⇒ Motion by Diane Hervol, seconded by Carla Sisk, to approve an Order Adopting and Implementing the Use of Voting Systems in Addition to Paper Ballots in District Elections.
 - ⇒ Motion passed (3 – 0).
 2. Discuss and consider approval of the Resolution Authorizing Secretary's Appointment of Agent to Perform Duties during Election Period;
 - ⇒ Motion by Diane Hervol, seconded by Carla Sisk, to approve the Resolution Authorizing the Secretary's Appointment of Agent to Perform Duties during Election Period.
 - ⇒ Motion passed (3 – 0).
 3. Discuss and consider approval of the Contract for Election Services and Joint Election Agreement for the May 4, 2024, election, approval of required payment for those services, including Resolution Approving Contract for Election Services and Joint Election Agreement;
 - ⇒ Motion by Diane Hervol, seconded by Carla Sisk, to approve the Contract for Election Services and Joint Election Agreement for the May 4, 2024, election, and to approve the required payment for those services, including Resolution Approving Contract for Election Services and Joint Election Agreement.
 - ⇒ Motion passed (3 – 0).
 4. Discuss and consider approval of the Order Calling Election to Change the Maximum Ad Valorem Tax Rate within the District for May 4, 2024;
 - ⇒ Motion by Diane Hervol, seconded by Chris Baker, to approve the Order Calling Election to Change the Maximum Ad Valorem Tax Rate within the District for May 4, 2024.
 - ⇒ Motion passed (3 – 0).
 5. Authorize District's attorney to give Notice of Election for the May 4, 2024, election;
 - ⇒ Motion by Diane Hervol, seconded by Carla Sisk, to authorize District's attorney to give Notice of Election for the May 4, 2024, election.
 - ⇒ Motion passed (3 – 0).
 6. Discuss and consider adoption of an election calendar for the District's May 4, 2024, election;
 - ⇒ Motion by Diane Hervol, seconded by Carla Sisk, to adopt the election calendar for

the District's May 4, 2024, election.
⇒ Motion passed (3 – 0).

7. Discuss and consider any other matters in connection with the District's May 4, 2024, Election.
⇒ No discussion held nor action taken.
4. Statement and Oath and swearing in of appointed HCESD No. 9 Commissioner, Erin Abel for new 2-year term;
⇒ Tabled item for next board meeting.
5. Discuss and consider action on minutes of the December 13, 2023, regular meeting;
⇒ Motion by Carla Sisk, seconded by Diane Hervol to approve the minutes of December 13, 2023, regular meeting.
⇒ Motion passed (3 – 0).
6. Discuss and consider action on treasurer's report, including the payment of invoices, reimbursements, and status of District's deposit of funds; (C. Sisk)
⇒ Motion by Diane Hervol, seconded by Carla Sisk to approve the treasurer's report, including the payment of invoices, reimbursements, and status of District's deposit of funds.
⇒ Motion passed (3 – 0).
7. Discuss and consider Commissioners' terms of office expiring at year end;
⇒ No discussion nor action taken.
8. Discuss required training hours for Commissioners;
⇒ Discussion held with no action taken.
9. Discuss and consider action on filling the HCESD No. 9 Board President position and officer positions;
⇒ Discussion held with no action taken.
10. Discuss and consider Commissioner updates;
⇒ Discussion held with no action taken.
11. Discuss and consider attending the annual SAFE-D Conference scheduled for February 22-24, 2024, at the Irving Convention Center;
⇒ Discussion held with no action taken.
12. Discuss and consider action on revised FY 23-24 Budget;
⇒ No discussion nor action taken.
13. Receive monthly report from Chief Smith with SMHCEMS regarding emergency operations, response times, call volume, training, management activities, and membership;
⇒ Presentation by Chief Smith, Matt Weinberg, Pam Reynolds, and Kayla Cochran.
⇒ Discussion held with no action taken.
14. Discuss meeting of ESD5 and ESD9 subcommittee regarding EMS residency and buildout of KFD station #4 and take action if necessary;
⇒ Discussion held with no action taken.
15. Discuss and consider approval of Resolution Authorizing Payment of Fees of Office;
⇒ Motion by Carla Sisk, seconded by Diane Hervol to approve a Resolution Authorizing Payment of Fees of Office.
⇒ Motion passed (3 – 0).
16. Discuss and consider updating resolutions regarding Disbursements and Signature Authorization;
⇒ No discussion held nor action taken.

- 17. Discuss and consider action regarding obtaining or renewing a Treasurer's bond;**
⇒ No discussion held nor action taken.
- 18. Discuss and consider possible action on Touchstone Services regarding 2024 election initiative;**
⇒ No discussion held nor action taken.
- 19. Review and approve quarterly investment report for 4th quarter of previous year;**
⇒ Tabled for next board meeting.
- 20. Discuss and consider publishing notice of address of administrative office location;**
⇒ Motion by Diane Hervol, seconded by Carla Sisk, to approve the publishing notice of address of administrative office location.
⇒ Motion passed (3 – 0).
- 21. Discuss time, place, date, and agenda items for next meeting; and**
⇒ HCESD No. 9 will hold a Regular Board Meeting on Thursday, February 15, 2024, at 6:30 p.m., at Kyle Fire Department, 210 W. Moore St., Kyle Tx 78640.
- 22. Adjourn.**
⇒ The meeting was adjourned at 8:08 p.m.

Respectfully submitted,



Diane Hervol,
V. President, HCESD No. 9