

Hays County Emergency Services District No. 9 (HCESD No. 9)

Notice of Regular Meeting At Kyle Fire Department 210 W. Moore, Kyle, Tx 78640 December 13, 2023 – 6:30p.m.

Regular Meeting Minutes

1. Call to order; establish quorum:
 - ⇒ The regular board meeting was called to order at 6:36 p.m. and a quorum was established with Commissioners Raschell Jarden, Carla Sisk, and Diane Hervol in attendance.
 - ⇒ Board President, Chris Baker, arrived late to the meeting at 6:39 p.m.
2. Public Comment:
 - ⇒ No public comments were offered at this time.
3. Discuss and consider action on minutes of the November 8, 2023, regular meeting;
 - ⇒ Motion by Carla Sisk, seconded by Raschell Jarden, to approve the minutes of November 8, 2023, regular meeting as submitted.
 - ⇒ Motion passed (3-0).

Board President Chris Baker arrived at this time and moved to Agenda Item No. 5.
5. Discuss and consider signing Conflict of Interest Disclosure and Consent letter from The Carlton Law Firm, P.L.L.C. regarding representation of Hays County Emergency Services District No. 9 and Hays County Emergency Services District No. 5 as it pertains to the Administrative and Bookkeeping Services Agreement between the two districts;
 - ⇒ Motion by Carla Sisk, seconded by Diane Hervol, to approve signing Conflict of Interest Disclosure and Consent letter from The Carlton Law Firm, P.L.L.C. regarding representation of Hays County Emergency Services District No. 9 and Hays County Emergency Services District No. 5 as it pertains to the Administrative and Bookkeeping Services Agreement between the two districts as submitted.
 - ⇒ Motion passed (4 – 0).

At this time, President Baker returned to Agenda Item No. 4
4. Discuss and consider action on treasurer's report, including the payment of invoices, reimbursements, and status of District's deposit of funds; (C. Sisk)
 - ⇒ Motion by Diane Hervol, seconded by Raschell Jarden, to approve the treasurer's report, including the payment of invoices, reimbursements, and status of District's deposit of funds as submitted.
 - ⇒ Motion passed (4 - 0).
6. Discuss and consider Commissioners' terms of office expiring at year end;
 - ⇒ Discussion held with no action taken.
7. Discuss required training hours for Commissioners;
 - ⇒ Discussion held with no action taken.
8. Discuss and consider attending the annual SAFE-D Conference, scheduled for February 22-24, 2024, at the Irving Convention Center;
 - ⇒ Discussion held with no action taken.
9. Discuss and consider submitting required annual report to the Division of Emergency Management through SAFE-D;
 - ⇒ Discussion held that Diane Hervol will comply with submitting the annual report.
10. Discuss and consider action on Administrative and Bookkeeping Services Agreement with ESD5;
 - ⇒ Motion by Diane Hervol, seconded by Carla Sisk, to approve signing of Administrative and Bookkeeping Services Agreement with ESD5 as submitted.
 - ⇒ Motion passed (4 – 0).
11. Discuss and consider Commissioner updates;
 - ⇒ Discussion held with no action taken.

12. Discuss and consider action on revised FY 23-24 Budget;
 - ⇒ No discussion held nor action taken.
13. Receive monthly report from Chief Smith with SMHCEMS regarding emergency operations, response times, call volume, training, management activities, and membership;
 - ⇒ Presentation by Jim Swisher, Matt Weinberg, Pam Reynolds, and Kayla Cochran.
 - ⇒ Discussion held with no action taken.
14. Discuss meeting of ESD5 and ESD9 subcommittee regarding EMS residency and buildout of KFD station #4 and take action of necessary;
 - ⇒ Discussion held with no action taken.
15. Discuss and consider possible action on reimbursing Commissioner Diane Hervol for mileage traveling to/from subcommittee meetings between ESD1 and Hays ESD9;
 - ⇒ Motion by Carla Sisk, seconded by Raschell Jarden, to approve creation of Resolution to reimburse commissioners for time and mileage travel for subcommittee meetings between ESD1 and Hays ESD9.
 - ⇒ Motion passed (4 – 0).
16. Discuss and consider action on Touchstone Services;
 - ⇒ Motion by Carla Sisk, seconded by Diane Hervol, to accept Touchstone Services proposal/consulting agreement and approve the costs associated with such services.
 - ⇒ Motion passed (4 - 0).
17. Discuss and consider potential election to be called for May 4, 2024 or November 5, 2024;
 - ⇒ Motion by Diane Hervol, seconded by Raschell Jarden to move forward with an election to increase the maximum authorized ad valorem tax rate to \$0.10 per \$100 valuation for May 4, 2024.
 - ⇒ Motion passed (4 – 0).
18. Discuss time, place, date, and agenda items for next meeting; and
 - ⇒ HCESD No. 9 will hold a Regular Board Meeting on Wednesday, January 10, 2024, at 6:30 p.m., at SMHCEMS, 2061 Clovis Barker, #10b, San Marcos, TX 78666.
19. Adjourn.
 - ⇒ The meeting adjourned at 8:09 p.m.

Respectfully submitted,



Diane Hervol,
President, HCESD No. 9