

Hays County Emergency Services District No. 9 (HCESD NO. 9)
Kyle Fire Department Station 1 (Miller-Whitaker)
210 W. Moore St. - Kyle, Texas 78640
February 7, 2018 – 7:00 p.m.
Regular Meeting Minutes

1. Call meeting to order;
 - Commissioner Chris Baker called the meeting to order at 7:04 p.m, and a quorum was established with Commissioners Bruce Scneider, Chris Baker, Diane Hervol and Carla Sisk present.
 - Commissioner Roger Boyd was absent for the entirety of the meeting.
2. Public Comment: In accordance with the Texas Attorney General’s opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the Board of Commissioners. No formal action, discussion, deliberation, nor comment will be made by the Board of Commissioners.
 - No public comments were offered.

DISCUSSION/ACTION ITEMS

3. Discuss and consider minutes of the January 17, 2018 meeting;
 - Motion was made by Bruce Schneider, seconded by Diane Hervol, to approve minutes from the January 17, 2018 meeting as presented.
 - Motion passed (4 – 0).
4. Approve and accept oaths of office for reappointments/appointment of commissioners;
 - John Carlton administered and accepted the Oaths of Office for Chris Baker, Diane Hervol and Carla Sisk.
5. Discuss and consider treasurers report, including the payment of invoices, reimbursements, online access for Broadway Bank, and status of District’s deposit of funds;
 - Motion made by Diane Hervol, seconded by Bruce Schneider, to approve payments to Hays CountyESD#5/Kyle Fire Department, Victor O. Schinnerer & Company, Inc., and Gateway Business Products.
 - Motion passed (4-0).
 - Motion made to accept the treasure’s report by Chris Baker, seconded by Diane Hervol.
 - Motion passed (4-0).
 - Deanna Pickens to get with Carla Sisk to add her as a signer on the account.
 - Deanna Pickens to email Irene at Broadway Bank to discuss ESD9 needs. Bruce Schneider to go to bank and sign approval.
6. Discuss and consider action regarding property tax and payment deadlines;
 - Luanne Caraway with the Hays County Appraisal District requested to extend the property tax payment deadline to April 1st with payments having to be made by March 31st without penalties or interest. Due to a computer glitch, ESD9 was left off the statements.
 - Motion by Diane Hervol to extend the property tax payment deadline to April 1, 2018 with payments to be made by March 31, 2018 without penalties or interest.
 - Motion seconded by Bruce Schneider.

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- Motion passed (4-0).
7. Discuss and consider approval of an Interest Checking Sweep Agreement and Bank Depository Agreement with Broadway Bank, and take any related action;
 - Discussion held regarding putting a policy in place for daily max and regulations for a debit card. Decided to revisit next month.
 - Motion made by Diane Hervol to approve the sweep account with peg amount of \$200,000. Motion was seconded by Bruce Schneider.
 - Motion passed (4-0).
 8. Discuss and consider bond quotes for Board Commissioners;
 - Discussion held regarding quotes for \$500,000 or \$1,000,000 for treasurer and/or for all the commissioners.
 - Deanna Pickens and Delsi Warren to get information for \$50,000 on all Board Commissioners.
 - Motion by Carla Sisk, seconded by Diane Hervol, to receive quotes for bond of \$50,000 on all Board Commissioners.
 - Motion passed (4-0).
 9. Discuss and consider filing written report with County Commissioner's Court, if needed;
 - Discussion held with no action taken.
 - Keep on agenda for next year.
 10. Discuss and consider plans for the February SAFE-D Conference;
 - Diane Hervol and Chris Baker are attending. Carla Sisk to take Bruce Schneider's place.
 - Matt Weinberg with SMHCEMS is sending Deanna Pickens reservation information so it can be passed on the attendee's.
 11. Discuss and consider service provider contract for EMS services within the District;
 - Discussion to re-evaluate from year to year depending on the quality of service.
 - Discussion of Chief Smith to start planning next year's projections in May.
 - Motion was made to approve service provider contract by Chris Baker, seconded by Diane Hervol.
 - Motion passed (3-0) with Carla Sisk abstaining from vote.
- At this time, Commissioner Chris Baker returned to posted Agenda Item No. 5.***
5. Discuss and consider treasurer's report, including the payment of invoices, reimbursements, online access for Broadway Bank, and status of District's deposit of funds;
 - Motion made by Diane Hervol, seconded by Chris Baker, to approve issuance of payment to San Marcos Hays County EMS in the amount of \$170,459.50.
 - Motion passed (4-0).

Return to posted Agenda Item Order

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12. Discuss time, place, date, and agenda items for next meeting;

- The next regular meeting of the Hays County ESD No. 9 will be held on Wednesday, March 14, 2017 at 7:00 p.m. at the Kyle Fire Department Station No. 1 located at 210 W. Moore St., Kyle, Texas 78640.
- Meeting adjourned at 8:01 p.m.

FINAL