

Hays County Emergency Services District No. 9 (HCESD NO. 9)
Kyle Fire Department Station 1 (Miller-Whitaker)
210 W. Moore St. - Kyle, Texas 78640
March 14, 2018 – 7:00 p.m.
Regular Meeting Minutes

1. Call meeting to order;
 - Commissioner Roger Boyd called the meeting to order at 7:01 p.m. and a quorum was established with Commissioners Diane Hervol and Carla Sisk present.
 - Commissioners Bruce Schneider and Chris Baker were absent for the entirety of the meeting.
2. Public Comment: In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the Board of Commissioners. No formal action, discussion, deliberation, nor comment will be made by the Board of Commissioners.
 - No public comments were offered at this time.

DISCUSSION/ACTION ITEMS

3. Discuss and consider minutes of the February 7, 2018 meeting;
 - Motion was made by Carla Sisk, seconded by Diane Hervol, to approve minutes from February 7, 2018 meeting.
 - Motion passed (3-0).
4. Discuss and consider treasurers report, including the payment of invoices, reimbursements, online access for Broadway Bank, and status of Districts deposit of funds;
 - Presentation of treasurer's report and monthly bills by Deanna Pickens and Delsi Warren.
 - Motion made to approve treasurers report by Carla Sisk, seconded by Diane Hervol.
 - Motion passed (3-0).
 - Motion made by Carla Sisk, seconded by Diane Hervol, to approve payments to San Marcos Hays County EMS and The Carlton Law Firm as presented.
 - Motion passed (3-0).
 - Discussion to add agenda item to April 11, 2018 regular meeting agenda to consider debit card for Quickbooks online subscription payment and other approved purchases.
 - Carlton Law Firm to work on draft resolution to set parameters for debit/credit card use.
5. Receive monthly report from Chief Smith with SMHCEMS regarding emergency operations, response times, call volume, training, management activities, and membership;
 - Update given by Chief Swisher regarding a meeting with Chisolm Trail Volunteer Fire Department and possible ambulance at their new High Road station currently pending construction.
 - SMHCEMS is looking into whether or not staffing that station is possible.
 - At board's request, Matthew Weinberg will add contract times to Chief Smith's report for comparison.

- Jolind Tays is going to add payer mix to the statement of earnings as requested by board.
6. Discussion and possible action to provide monetary assistance to ESD No. 5 for the construction of apparatus bays to house fire apparatus and an ambulance at Station 23 in Mountain City in the amount of \$24,000;
 - Presentation by Assistant Fire Chief Vasil with discussion of budgeted money.
 - Commissioners need a recommendation from their service provider saying this is a good investment.
 - Agenda item tabled, with no action taken, until next meeting with the understanding there may need to be a special meeting before April 11, 2018 to discuss this item and receive recommendations by SMHCEMS.
 7. Discuss and consider action regarding City of Kyle invoice for reimbursement of funds paid for EMS services;
 - Discussion held with no action taken.
 - John Carlton will send a letter to the City of Kyle asking for justification of charges.
 - Agenda item tabled contingent on response from the City of Kyle.
 8. Discussion and consider action on FY 2017 audit for ESD No. 9;
 - John Carlton will send letter to Hays County Commissioner's Court regarding lack of funds in FY 2017 for ESD9; therefore, an audit is not needed.
 - Motion to have Carlton Law Firm send letter as discussed made by Carla Sisk and seconded by Diane Hervol.
 - Motion passed (3-0).
 9. Discuss and consider bond quotes for Board Commissioners;
 - Deanna Pickens to find out if ESD5 has coverage for their treasurer only or all the commissioners.
 - Delsi Warren to call HCESD 1, HCESD2, HCESD3 and HCESD 5 for information on bonds for Board Commissioners.
 - Agenda item tabled for next meeting.
 10. Discuss time, place, date and agenda items for next meeting.
 - The next regular meeting of the Hays County ESD No. 9 will be held on Wednesday, April 11, 2018 at 7:00 p.m. at the Kyle Fire Department Station No. 1 located at 210 W. Moore St., Kyle, Texas 78640.
 - Motion by Carla Sisk, seconded by Diane Hervol to adjourn meeting.
 - Meeting adjourned at 8:05 p.m.

Respectfully submitted,

Diane Hervol,
Secretary HCESD No. 9

FONVAL